

MADINA 2016 - 2017

Accomplishments and Strategic Plan for
Madina Masjid

Mission – As Identified 2016

- Provide a peaceful and tolerant atmosphere based on Quran and Sunna for all Muslims
- Keep the Masjid welcoming to the whole community.
- Update the Masjid's building structure, including a path to building expansions.
- Provide different opportunities for members to contribute their services or contribute financially to maintain the Masjid.
- We will start various committees for the Youth, Sisters, Education, and Social Activities.
- We will start a da'wah outreach program and build relationships with non Muslims.

Madina Masjid Goals and Results

- ✓ Hire a full time Imam – 6-12 Months
- ✓ Hiring a new Youth Coordinator
- ✓ Set Up / Structure of Administration – 2-3 Months
 - Documents clear goals and objectives for each administrative component
- ✓ Capital Improvements . Face Lift of the Masjid
 - New Lights
 - New Roof
 - Improved HVAC
 - New Paint
 - Cemetery improvements
 - Landscaping and Snow Plowing on a regular basis
 - Accurate and transparent financials
 - Several visiting scholars
 - Hiring of Office Manager
 - Established a building committee that is on the cusp of ground breaking for the new multi purpose hall.

Finance Committee – Role

- **Role**

- Committee is responsible for overseeing the overall Financial affairs of the Islamic Centre of Connecticut.
- The team consists of the ICC Treasurer and other dedicated volunteers to manage ICCT finances in a transparent and open manner while maintaining the privacy and security of donors.
- The Finance committee manages all financial operations, Zakat, Sadaqah and Fund Raising activities. The committee performs the following duties on regular basis
 - Manage Payroll and Payroll Taxes
 - Report Monthly bank account balance and Operations detail
 - Conduct Friday Collection
- Effectively execute fundraising pledge collections by establishing processes, controls, and communications to meet or exceed fundraising goals.
- Provide long-term financial forecast overview to support capital projects or as requested by BOD.
- Establish reconciliation processes to support any external audits or as requested by BOD

Finance Committee – Structure

Role	Name	General Duties
Lead / Treasurer	Anis Sheikh	Provide guidance and set goals for the committee
Bookkeeping / Actuals	Salim Akhtar	Ensure all transactions are recorded, cash receipts maintained, deposits verified and made.
Forecasting and Budgets	Roger Whithem	Conduct all projections and forecasting for the fiscal year
Zakat and Sadaqa	TBD	Distribute zakat funds and provide assistance to members in need of non-financial support
ICC Endowment	TBD	Secure endowment for the Masjid
Fundraising	Arsalan Altaf Muhammad Nabeel Gulzar Dalal	Conduct fundraisers for the masjid

2016 Financials

Islamic Center of Connecticut Revenue & Expense January through December 2016	
Income	
Direct Public Support	\$290,603.94
Indirect Public Support	27,778.00
Program Fees	34,954.34
Miscellaneous Revenue	10,885.54
Total Revenue	\$364,221.82
Expenses	
Contract Services	\$ 1,250.00
Facilities & Equipment	53,888.03
Operations	255,113.68
Other	4,368.53
Total Expenses	\$314,620.24
Net Income	\$ 49,601.58

Cemetery & Janaza – Role

- Conduct all functions related to burials
 - Initial intake
 - Funeral home arrangement
 - Organize Janaza Salat
 - Provide counseling (if requested)
- Maintain the cemetery, lawn care / snow removal etc
- Ensure volunteers are trained for preparing bodies for burial

Cemetery & Janaza Committee

Role	Name	General Duties
Lead	Sadik Lilapora	Provide guidance and set goals for the committee
Design / Maintenance	Roger Whitham Mohammad Sohail	Plan and design the new parcels of the cemetery All ongoing maintenance of the cemetery property
Construction Development	Sadik Lilaporia Asif Iqbal Aslam Siddiqui	All activities related to developing the cemetery such as additions to the building and to the campus
Burials and Janaza	Ali Sheikh Khalid Mujtaba Anis Sheikh	Coordinating all burials and logistics associated with burying in the cemetery

Cemetery & Janaza Updates

- Conducted 75 burials in 2016 up 23 over 2015
- Established new burial section
 - Established a new infant section to accommodate 250 plots
 - Marked out an initial 41 plots – 22 used to date
- Initiated rehabilitation of existing burial section
 - Began clearing existing mounds and removal of unsightly borders
 - Installed 18 approved wooden grave borders
 - Backlog of 7 wooden borders for installation
- Maintenance Work
 - Fixed main gate
 - Installed signage posting regulations and hours
 - Employed 5 young men from our community to mow & clean

CEMETRY ENTRANCE



OLDER SECTION (RIGHT SIDE)



Grave Marker



Newer Layout (left side)





Building Management and Maintenance – Role

- The Building Maintenance Committee is responsible for the maintenance of the ICCT grounds and infrastructure. This includes:
- Ensuring that the ICCT campus is clean and secure and the facilities are ready for various programs.
- Working with security committee to manage traffic flow and safety during Ramadan, Fridays and special events.
- Overseeing of all design, expansion and construction on ICCT lands.

Building Committee – Structure

Role	Name	General Duties
Lead	Sadik Lilapora	Provide guidance and set goals for the committee
Maintenance of Existing Building and Infrastructure	Munir Ajdinoska Mohammed Rahman Nadeem Khalid	All activities related to improving and maintaining the existing infrastructure
Campus Development	Sadik Lilaporia Asif Iqbal Aslam Siddiqui	All activities related to developing the campus such as additions to the building and to the campus

Building Committee – Achievements

BUILDING IMPROVEMENTS

- STEAM WASH MUSALA



REPLACED MIMBAR



OUTSIDE CLEANNING



CLEANNING AND REPAIR OF THE SHED



ADD OUTSIDE
SHED PICTURE

ROOF



20 YEAR WARRANTY ON LABOR & MATERIAL

OUTSIDE CONTRACT

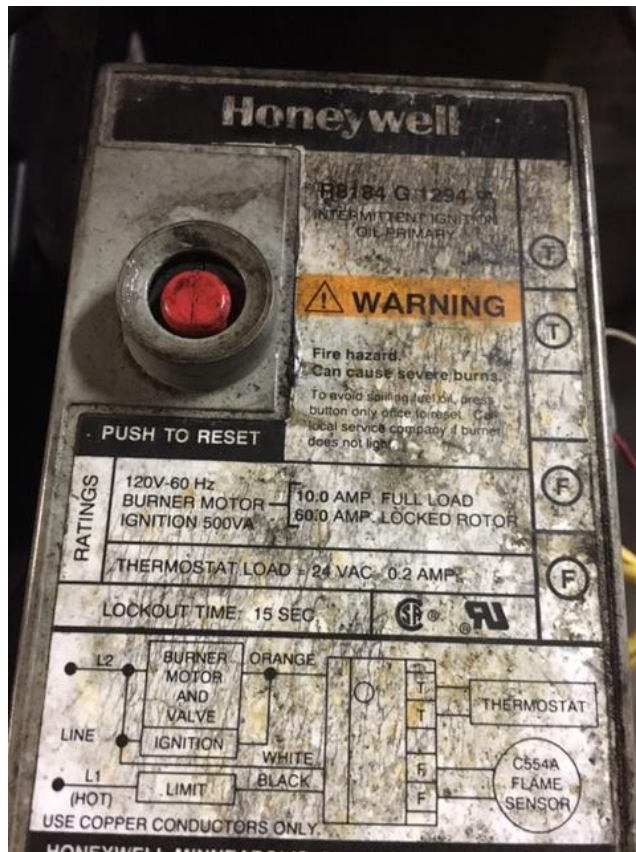
- Contracted winter snow cleaning by whiteoak landscape
- Contracted Lawn cutting by Whiteoak Landscape 2017
- Contracted Lawn/Shurb/Inspect Fertilization & Prevention Program.

Heating System

- Cleaning of entire HVAC system by Ditech



- Replaced Switches, Flew Pipes,



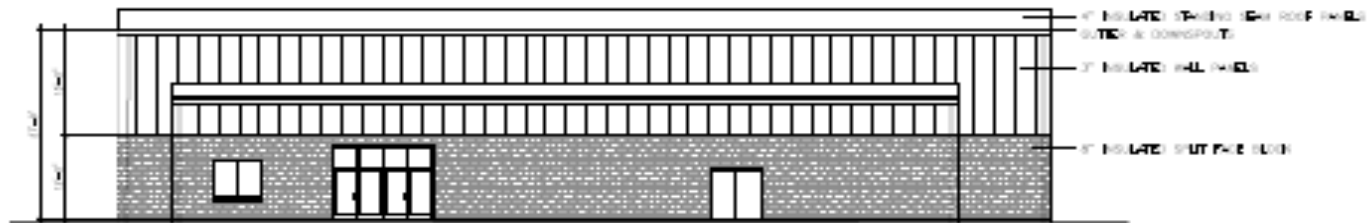
Exhaust Fans



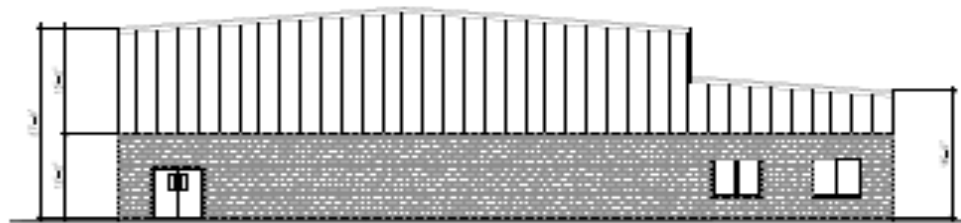
FUTURE EXPANSION PROJECT



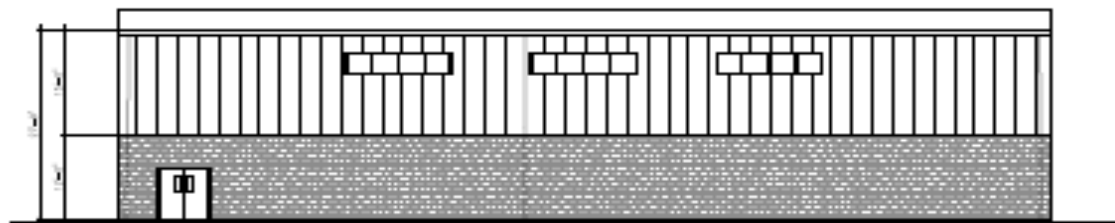
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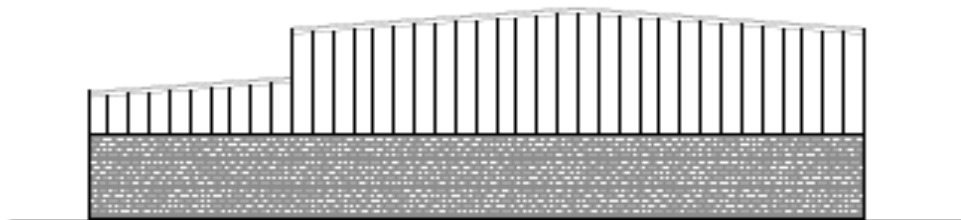
East Elevation
 North



South Elevation
 North



West Elevation
 North



North Elevation
 North

CEMETERY

Questions

